

AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE COMMISSION MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE, ON MONDAY, MAY 1, 2017 AT 6:00 P.M.

- I. Call to Order by the Mayor
- II. Invocation
- III. Roll Call by City Recorder
- IV. Approval of previous meeting minutes
 1. April 17, 2017-Commission Meeting
 2. April 24, 2017-Commission Workshop
- V. Comments from Citizens
- VI. Unfinished Business
 1. Public Hearing and Second Reading, Ordinance #1032, amending the official zoning map to rezone property on Bill Reed Road
- VII. New Business
 - None
- VIII. Request for reports from City Administration/Commissioners by the Mayor
- IX. Adjournment

**MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS
MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,
ON MONDAY, APRIL 17, 2017 AT 6:00 P.M.**

INVOCATION: Commissioner Phil Garver

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, City Attorney Sam Elliott

KEY MANAGERS: Assistant City Manager & CFO Michelle Toro, Director of Public Works Eric Sines, Police Chief Brian Hickman, City Engineer Wayon Hines, Planning & Economic Development Director Kelly Martin, Building and Codes Director Andrew Morkert, Director of Airport Operations Chris Swain

ABSENT:

GUESTS: M. Price, Alexander Brown

4-17-2017 (618) REGULAR MEETING MINUTES – APRIL 3, 2017

It was moved by Commissioner White and seconded by Commissioner Garver to accept the minutes of the regular commission meeting on April 3, 2017.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

At 6:01 PM the board entered into a public hearing to gain input on Ordinance #'s 1030 and 1031. After no public comment the regular meeting was reconvened at 6:02 PM.

4-17-2017 (619) SECOND READING AND PUBLIC HEARING, ORDINANCE #1030, AMENDING THE COLLEGEDALE ZONING ORDINANCE-PARKING

It was moved by Commissioner White and seconded by Vice Mayor Johnson to approve Ordinance #1030, an ordinance of the Collegedale zoning ordinance of Collegedale, chapter 17, supplementary district provisions.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

4-17-2017 (620) SECOND READING AND PUBLIC HEARING, ORDINANCE #1031, AMENDING THE COLLEGEDALE ZONING ORDINANCE-DEFINITIONS

It was moved by Commissioner White and seconded by Commissioner Baker to approve Ordinance #1031, an ordinance of the City of Collegedale, Tennessee amending the Collegedale zoning ordinance of Collegedale, chapter 2, definitions.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

4-17-2017 (621) FIRST READING, ORDINANCE #1032, AMENDING THE ZONING MAP TO REZONE PROPERTY ON BILL REED ROAD

It was moved by Vice Mayor Johnson and seconded by Commissioner White to approve Ordinance #1032, an ordinance to amend the official zoning map to rezone property on Bill Reed Road from R-1-H (high density single-family residential district) to R-3 (multi-family district) with conditions, and further described as Hamilton County tax map 140M A, parcels 001-008 inclusive, said area being located within the corporate limits of the City of Collegedale, Tennessee.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

4-17-2017 (622) FEBRUARY AND MARCH FINANCE REPORT

It was moved by Commissioner Baker and seconded by Commissioner Garver to accept the February and March finance reports as presented by City Manager Rogers.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	YEA
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

4-17-2017 (623) MOTION TO ADJOURN

It was moved by Vice Mayor Johnson and seconded by Commissioner Garver to adjourn the meeting. No roll call was taken.

The meeting was adjourned at 6:20 PM.

Mayor, Katie Lamb

City Recorder, Michelle Toro

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, APRIL 24, 2017
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Strategic Planning & Economic Development Director Kelly Martin, Director of Public Works Eric Sines, Building Codes & Safety Director Andrew Morkert, Chief of Police Brian Hickman, Director of Airport Operations Chris Swain, City Engineer Wayon Hines

ABSENT:

GUESTS: Alexander Brown, David Barto, Traci Bennett-Hobek

PARKS AND RECREATION CONSULTANT DISCUSSION

Traci Bennett-Hobek presented a grant opportunity from TDEC for a Parks and Recreation position at the city. Currently the city focuses on maintaining the parks but does not provide many recreation opportunities. The TDEC grant is for a three year period and would match the city 50/50 up to \$50,000. This does not include benefits. During the third year of the grant the city would be obligated to pay 100% of the salary. City Manager Rogers, Commissioner White, Assistant City Manager & CFO Toro, Director of Public Works Sines and Traci Bennett-Hobek will meet to discuss the grant further.

APISON PIKE SPEED LIMIT

Police Chief Hickman and Director of Public Works Sines requested that the commission vote on an ordinance at an upcoming commission meeting regarding the speed limit on Apison Pike. Hickman and Sines would both like the speed limit to be 40 MPH for all of Apison Pike that is in Collegedale following the construction. The commissioners agree.

RECREATIONAL VEHICLE AND TRAVEL TRAILER DISCUSSION

Mayor Lamb received a complaint from a citizen regarding a warning that they received from the city due to the fact that their RV was connected to the electricity in their home. It had the appearance that someone was residing in the RV. The citizen assured Mayor Lamb that no one was living in the RV. City Manager Rogers told Building & Codes Director Morkert to allow the individual to have their RV connected. Rogers stated that it was within the "spirit of the law" to do so.

DOCU-SHRED

The commission would like to provide a shredding opportunity for the citizens on June 15 from 4-6 PM in the city hall parking lot. Docu-Shred will come for 2 hours for \$350. They are the only company that can be found in the Chattanooga area that does on site shredding.

Commissioner Garver has concerns regarding street lights being out. Director of Public Works Sines stated that he would get EPB to do a survey for the city.

Vice Mayor Johnson is afraid the city is losing revenue due to all of the doctor's offices and banks in the city. City Manager Rogers and Strategic Planning & Economic Development Director Martin are going to meet with Chattanooga Gas to discuss running gas up Little Debbie Parkway.

Police Chief Hickman let the commission know that the city's K-9, Kuga, is medically retired. The city will continue to provide medical care and Kuga will stay with Officer Holloway. There will not be a second dog added at this time.

Director of Airport Operations Swain stated that we are out of the woods regarding the problematic airport fuel bill that was going before our state legislature. It has been tabled until next year.

Strategic Planning & Economic Development Director Martin is looking to update our telecommunications ordinance due to the fact that cell towers are being treated as a utility currently. This could cause problems for the city if it isn't addressed.

Meeting was adjourned at 6:16 PM.

Katie Lamb, Mayor

Michelle Toro, City Recorder

ORDINANCE #1032

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP TO REZONE PROPERTY ON BILL REED ROAD FROM R-1-H (HIGH DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-3 (MULTI-FAMILY DISTRICT) WITH CONDITIONS, AND FURTHER DESCRIBED AS HAMILTON COUNTY TAX MAP 140M A, PARCELS 001-008 INCLUSIVE, SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF COLLEGEDALE, TENNESSEE

WHEREAS, the authority Tennessee Code Annotated (TCA) Section 13-7-201 allows for the zoning of territory within a municipality; and

WHEREAS, the Collegedale Municipal Planning Commission has certified zoning districts as provided for in TCA Section 13-7-202; and

WHEREAS, TCA Section 13-7-204 authorizes amendments to a zoning map; and

WHEREAS, in accordance with TCA Section 13-7-203 subsection (b), the Collegedale Municipal Planning Commission made a recommendation to approve the zoning amendment subject to conditions herein described to the Board of Commissioners; and

WHEREAS, in accordance with TCA Section 13-7-203, subsection (a) a public hearing was held with at least fifteen (15) days notice being given prior to final reading of this ordinance;

NOW THEREFORE, BE IT ORDAINED by the Board of Mayor and Commissioners of the City of Collegedale, Tennessee that the Official Zoning Map referenced in Section 3.02 of the Collegedale Zoning Ordinance be amended as described more accurately within the body of this ordinance:

Section 1: The following described property shall be zoned R-3 (Multi-Family District) on the Official Collegedale Zoning Map and shown on the attached illustration:

Boundary Description for Area to be Zoned R-3

This change in zoning will affect parcels 001-008 of Hamilton County Tax Map 140M, Block A. The parcel is bounded Bill Reed Road to the north and Ooltewah-Ringgold Ringgold Road to the east.

Section 2: This zoning change is subject to the following conditions:

- a)** Uses shall be limited to fee-simple townhouse dwellings and single-family detached dwellings; apartments or other multi-family attached dwellings shall be prohibited.
- b)** The existing eight (8) lot subdivision containing parcels 000-008 shall be revised to remove the interior lot lines, and recorded with the Hamilton County Register of Deeds prior to the second reading by the Collegedale Board of Commissioners.
- c)** Townhouse units shall feature rear-loaded garages and/or parking.
- d)** Single-family dwellings shall feature side-loading garages.
- e)** Density shall not exceed 6.0 units per acre.
- f)** Existing vegetation shall be preserved along the southern property boundary and supplemented with site appropriate evergreen plantings to create a vegetative buffer of at least ten (10) feet wide.
- g)** Curb, gutter, catch basins, streetlights & sidewalk to be installed per subdivision construction plans approved by the city engineer.
- h)** Ingress/Egress shall be limited to five (5) curb cuts and approved by city engineer.
- i)** All structures to have facades of quality and appearance that is equal to or greater than surrounding residential developments in the R-3 PRD and R-1-H zones
- j)** Landscaped berm to be provided on eastern property line at Ooltewah-Ringgold Road ROW to match existing berm on adjacent Mulberry Park property to the south.
- h)** Parking area for townhouses shall be recorded as an access easement and administered by a Homeowner's Association.

NOW, LET IT BE FURTHER ORDAINED, that this ordinance shall take effect fifteen (15) days following a public hearing and a final reading by the Collegedale Board of Mayor and Commissioners, the welfare of the City requiring it.

Passed first reading 4-17-17
Votes for 5 Votes against 0

Passed second reading _____
Votes for _____ Votes against _____

Mayor



Attest: City Recorder

Approved as to form:

City Attorney