AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE COMMISSION MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE, ON TUESDAY, SEPTEMBER 6, 2016 AT 6:00 P.M.

I. Call to Order by the Mayor

II. Invocation

III. Roll Call by City Recorder

IV. Approval of previous meeting minutes

1. August 15, 2016–Commission Meeting
2. August 22, 2016-Commission Workshop

V. Comments from Citizens

VI. Unfinished Business

- None

VII. New Business

1. Aldi, Inc.-WIGS Certificate of Compliance
2. Collegedale Commons Funding Approval
3. Sale of Surplus Property-Apison Pike

VIII. Request for reports from City Administration/Commissioners by the Mayor

IX. Adjournment

MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE, ON MONDAY, AUGUST 15, 2016 AT 6:00 P.M.

INVOCATION: Commissioner Garver

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, City Attorney Sam Elliott

KEY MANAGERS: Finance Director & City Recorder Michelle Toro, Director of Public Works Eric Sines, Planning & Economic Development Director Kelly Martin, Building and Codes Director Andrew Morkert

ABSENT: Director of Airport Operations Chris Swain, Police Chief Brian Hickman

GUESTS: Gail Perry, Alexander Brown, Andrew Arnold

8-15-2016 (542) REGULAR MEETING MINUTES – August 1, 2016

It was moved by Commissioner Garver and seconded by Commissioner White to accept the minutes of the regular commission meeting on August 1, 2016.

ROLL CALL:

COMMISSIONER BAKER	**YEA**
COMMISSIONER GARVER	**YEA**
COMMISSIONER WHITE	**YEA**
VICE MAYOR JOHNSON	**YEA**
MAYOR LAMB	**YEA**

8-15-2016 (543) FIRST AND FINAL READING, RESOLUTION #480, APPROVING CERTAIN AMMENDMENTS AND REVISIONS TO THE PERSONNEL MANUAL

It was moved by Vice Mayor Johnson and seconded by Commissioner Baker to approve Resolution #480, approving certain amendments and revisions to the personnel manual with the changes specified by Mayor Lamb.

ROLL CALL:

COMMISSIONER BAKER	**YEA**
COMMISSIONER GARVER	**YEA**
COMMISSIONER WHITE	**YEA**
VICE MAYOR JOHNSON	**YEA**
MAYOR LAMB	**YEA**

8-15-2016 (544) JUNE/JULY FINANCE REPORT

It was moved by Commissioner Baker and seconded by Commissioner Garver to accept the June and July finance reports as presented by City Manager Rogers.

ROLL CALL:

COMMISSIONER BAKER	**YEA**
COMMISSIONER GARVER	**YEA**
COMMISSIONER WHITE	**YEA**
VICE MAYOR JOHNSON	**YEA**
MAYOR LAMB	**YEA**

8-15-2016 (545) MOTION TO ADJOURN

It was moved by Commissioner White to adjourn the meeting. No roll call was taken.

The meeting was adjourned at 6:19 PM.

_____ _____

Mayor, Katie Lamb **City Recorder, Michelle Toro**

MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE, ON MONDAY, AUGUST 22, 2016 BEGINNING AT 4:30 P.M.

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Finance Director & City Recorder Michelle Toro, Director of Public Works Eric Sines, Director of Airport Operations Chris Swain, Strategic Planning & Economic Development Director Kelly Martin, Building Codes & Safety Director Andrew Morkert, Chief of Police Brian Hickman

ABSENT:

GUESTS:

TDOT DUMP TRUCK GRANT

Director of Public Works Sines informed the commission that TDOT has an 80/20 grant for dump trucks. TDOT's portion would be $320,000 and the city's part would be $80,000. Sines plans on replacing two old dump trucks if the city is approved for the grant.

OVERNIGHT PARKING SIGNS

Director of Public Works Sines plans on installing signs at all city parks and lots that state there is no overnight parking allowed.

SEWER UPDATE

Director of Public Works Sines provided a sewer update. Sines stated that the City of Collegedale has signed a sewer agreement with the City of Chattanooga and plans on signing an agreement with the WWTA in the near future. The city also plans on applying to TDEC to be able add new customers and plans on purchasing land around the pump station to accommodate an overflow tank.

COLLEGEDALE COMMONS FUNDING

City Manager Ted Rogers informed the commission that he plans on bringing a request to the next commission meeting for $1.5 million to go to the Collegedale Commons. The monies will come from a combination of the hall income tax, the city's investment account and the $100,000 currently budgeted for Collegedale Commons. Rogers stated that we are still waiting to see if a benefactor will match the $1.5 million.

POLICE DEPARTMENT TAINTED FOOD

City Attorney Sam Elliott is researching Vice Mayor Tim Johnson's request that the city's restaurant owners have some responsibility on the issue of police department tainted food. Vice Mayor Johnson suggested that the business be closed for a period of time or fined.

RESIDENTIAL LAND USE PLAN

Planning & Economic Development Director Kelly Martin stated that he will get back to the commission regarding the residential land use plan. He is currently doing research.

City Manager Rogers requested that the commission support purchasing an 8 foot steel fence for the police department parking lot. This would provide a secure area for shift change and for bringing prisoners into the building. The cost of the project would be around $100,000. The commission stated that they would support this.

Director of Airport Operations Swain stated that the airport drawing may be ready as early as October or November.

Strategic Planning & Economic Development Director Martin said that the planning commission will be extremely busy next month.

Commissioner Garver asked if the city has an ordinance against flags. Staff said that we do not. Garver also asked that the city look into installing a street light at the Caddo Lane cul de sac. Sines stated that he would check on it.

Mayor Lamb stated that several individuals representing the city including her went to the Healthier TN meeting in Murfreesboro. Plans are going well.

Vice Mayor Johnson would like public access bleeding control kits beside the AED's in city buildings.

Commissioner White was checking to see when the Lee Highway speed limit signs were being installed. Sines stated that he was ordering them the next day.

Mayor Lamb wanted to know who was in charge of the installation and upkeep of the street lights near the university. Sines said that he would check with EPB.

Police Chief Hickman stated that the police department helped the Collegedale Church with security drills and discussion recently.

Meeting was adjourned at 5:43 PM.

Katie Lamb, Mayor	**Michelle Toro, City Recorder**

CITY OF COLLEGEDALE

4910 SWINYAR DRIVE
POST OFFICE BOX 1880
COLLEGEDALE, TENNESSEE 37315-1880
TELEPHONE: 423-396-3135
FAX: 423-396-3138

City of Collegedale Certificate of Compliance With Local Requirements for a State of Tennessee-Issued Wine in Grocery Store (WIGS) License

Pursuant to Tennessee Code Annotated § 57-3-806 (a) and (b), the undersigned Mayor of the City of Collegedale does hereby certify that the below named applicant for a retail food store wine license from the State of TN, for the store provided, is in full compliance with the local requirements for such licensure:

Aldi Inc. (Tennessee)
License applicant(s) (attach list if need)

2080 Aldi Blvd., Mt. Juliet, TN 37122
Mailing address

615.449.8840 Ext. 113
Telephone

Darlene.Thompson@aldi.us
Email

Aldi #88, 9232 Lee Hwy, Ooltewah, TN 37363
Store address for which WIGS license is sought

1) Specifically, the named applicant(s) has provided to the City of Collegedale proof of a background check on the applicant or applicants who are to be in actual charge of the business, and, if a corporation, the executive officers or those in control, showing that all such persons have not been convicted of a felony within a ten-year period preceding the date of this application.

2) Documentation establishing that the location of this retail food store complies with all applicable zoning laws in the City of Collegedale and County of Hamilton.

Katie Lamb, Mayor

Date

Instrument: 2014032100007
Book and Page: GI 10178 146
DEED RECORDING FEE $10.00
DATA PROCESSING FEE $2.00
Total Fees: $12.00
User: CLM
Date: 3/21/2014
Time: 7:49:47 AM
Contact: Pam Hurst, Register
Hamilton County, Tennessee

WARRANTY DEED

PROJECT	COUNTY	TRACT	MAP/PARCEL
STP-317(14) 33070-2230-14	Hamilton	24	140-160.09

KNOW ALL MEN BY THESE PRESENTS, that the undersigned,

CITY OF COLLEGEDALE, TENNESSEE,

("Grantor(s)") have bargained and sold, and by these presents do transfer and convey unto the STATEOF TENNESSEE ("Grantee") the land and/or land rights, more particularly described as follows:

Located in Hamilton County, Tennessee:

Parcel No. 1 Beginning at a point of intersection between the south proposed right-of-way line of State Route 317 and the west property line of City of Collegedale on Highway Project No. STP-317(14), being 48.00 feet right of project center line station 197+10.37:thence along said property line, north 23degrees 35 minutes 34 seconds east 40.07 feet to a point of intersection with the south present right of way of State Route 317,being 11.58 feet right of project center line station 196+93.45:thence along said present right of way line, south 44 degrees 54 minutes 22 seconds east 33.94 to a point of intersection with the east property line, and being 9.13feet right of project centerline station 197+33.49:thencealong said property line, in a southwesterly direction 43.08 feet to a point of intersection with the south proposed right of way of State Route 317,and being 48.00 feet right of project centerline station 197+52.31:thence along said proposed right of way line, north 44 degrees 54 minutes 22 seconds west39.94 feet to the point of beginning containing 1542 square feet more or less.

The above described parcel of land is hereby conveyed in fee simple.

Parcel No. 2: Being a proposed slope easement on Highway Project No. STP-317(14) and lying south of and adjacent to the proposed right-of-way line as described in parcel no. 1 and beginning west property line and ending at the east property line and having a width varying from 5 feet to 10 feet, containing 307 square feet more or less.

The above described parcel of land is hereby conveyed as an easement for the construction of slopes outside the proposed right of way line. The land on which the slopes are to be constructed remains the property of the grantor. This easement shall terminate upon the completion of the construction of the project.

The above described parcel of land is hereby conveyed in fee simple.

The consideration mentioned herein includes payment for the property taken, also payment for any and all incidental damages to the remainder compensable under eminent domain.

Being all or a portion of the property conveyed to Grantor(s) under instrument of record in Deed Book 9357, Page 811, in the Register's Office of Hamilton County, Tennessee.

REFERENCE: All boundaries and descriptions as shown on plans for Highway Project No. STP-317(14) Right-of-Way on file in the Office of the Department of Transportation in Nashville, Tennessee.

This conveyance is made in consideration of Three Thousand Five Hundred Dollars ($3,500.00), cash in hand paid, the receipt of which is hereby acknowledged, and said consideration includes payment for the property conveyed herein, and any other additions/features specifically noted herein or appearing in the Department of Transportation plans of the captioned project and tract. The above consideration also includes payment for or the elimination of all actual or incidental damages to the remainder otherwise compensable under the Tennessee laws of eminent domain.

W

TO HAVE AND TO HOLD said land, with the appurtenances, estate, title and interest thereto belonging, except as may be specified otherwise herein, to the Grantee. Grantor(s) covenant with the Grantee that Grantor(s) are lawfully seized and possessed of said land in fee simple, have a right to convey it and the same is unencumbered.

And Grantor(s) do further covenant and bind ourselves/itself and our/its representatives, to warrant and forever defend the title to said land to the Grantee against the lawful claims of all persons whomsoever. Whenever used, the singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

Witness my/our hand(s) this 19 day of March, 2014.

CITY OF COLLEGEDALE, TENNESSEE

BY: [signature]

TITLE: Public Works Director

STATE OF Tennessee)
COUNTY OF Hamilton)

Before me, the undersigned, a Notary Public within and for the State and County aforesaid, duly commissioned and qualified, personally appeared Rodney Keeton, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath acknowledged himself/herself to be the Public Works Dir. of The City of Collegedale, Tennessee, the within named bargainor, and that he/she as such Public Works Dir., being authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of The City of Collegedale, Tennessee by himself/herself as such Public Works Director

WITNESS my hand at office this 19 day of March, 2014.

[signature]
NOTARY PUBLIC

JIMMY D. SMITH
STATE OF TENNESSEE NOTARY PUBLIC
COUNTY OF HAMILTON

My Commission Expires: 11-13-17

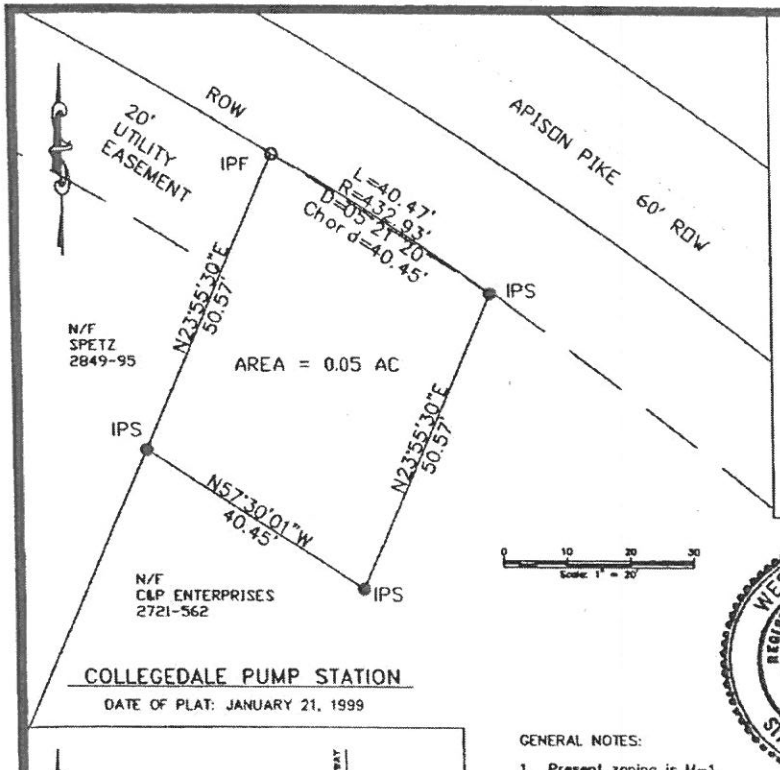
This Instrument Prepared By:
Tennessee Department of Transportation
Region II – Right of Way
P.O. Box 22368
Chattanooga, TN 37422

Owner's Name and Address:
State of Tennessee
Department of Transportation
600 James K. Polk Bldg.
505 Deaderick St.
Nashville, TN 37243-0337

Mail Tax Bills
Owner is tax exempt

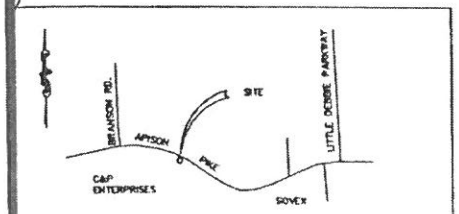
Property Address:

TENNESSEE D. O. T.
REGION II
ENGINEERING DESCRIPTION CHECKED
BY GAH DATE 3/11/2014



COLLEGEDALE PUMP STATION

DATE OF PLAT: JANUARY 21, 1999



LOCATION MAP
SCALE: 1" = 1,000'

GENERAL NOTES:

1. Present zoning is M-1.
2. ROHC: 2721-562
3. Water Source: Eastside Utility District
4. This plat has been developed according to the subdivision standards of the City of Collegedale Subdivision Reg.
5. Purpose of plat: Subdivide lot.
6. The City of Collegedale is not responsible for construction of storm drainage or maintenance of drainage easement outside of ROW.
7. Bearing reference is the east line of Spetz.
8. The property is NOT in the 100 year floodplain as shown on FIRM Panel 470071 0240 D, Sept. 6, 1989.

WESLEY M. JAMES
REGISTERED LAND SURVEYOR
AGRICULTURE
NO. 811
STATE OF TENNESSEE

APPROVED FOR RECORDING
CHATT./HAMILTON CO. HEALTH DEPT.
By Collegedale Sewer
Date 4-14-99
CITY OF COLLEGEDALE
By [illegible]
Date 4-14-99
COLLEGEDALE MUNICIPAL PLANNING COMM.
By Dorothy Longley
Date 4-12-99

Instrument: 1999123000467
Book and Page: P1 56 322
Data Processing F $2.00
Plat-small $5.00
Total Fees: $7.00
User: KLYNN
Date: 30-DEC-1999
Time: 05:24:42 P
Contact: Pam Hurst
Hamilton County Tennessee

SUBDIVISION PLAT

Collegedale, Hamilton Co., Tennessee

I, the undersigned, do hereby adopt this plat as my plan of subdivision and certify that C & P Enterprises, Inc. is the owner of the property shown hereon in Fee Simple.

Terry Wilt 3/23/99
Terry Wilt date

I hereby certify that I have surveyed the property shown hereon, that the precision of the unadjusted survey exceeds 1:1000 as shown. This is a Class "B" survey.

Wesley M James
WESLEY M JAMES R.L.S. #811 Date: Jan. 21, 1999
3516 Valley Trail
Chattanooga, TN 37415
423-875-4373