

AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE COMMISSION MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE, ON MONDAY, NOVEMBER 21, 2016 AT 6:00 P.M.

- I. Call to Order by the Mayor
- II. Invocation
- III. Roll Call by City Recorder
- IV. Approval of previous meeting minutes
 1. October 17,-2016-Commission Meeting
 2. October 24, 2016-Commission Workshop
- V. Comments from Citizens
- VI. Unfinished Business
 - None
- VII. New Business
 1. *Healthier TN* check presentation
- VIII. Request for reports from City Administration/Commissioners by the Mayor
- IX. Adjournment

**MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS
MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,
ON MONDAY, OCTOBER 17, 2016 AT 6:00 P.M.**

INVOCATION: Vice Mayor Tim Johnson

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Ethan White, City Manager Ted Rogers, City Attorney Sam Elliott

KEY MANAGERS: Finance Director & City Recorder Michelle Toro, Director of Airport Operations Chris Swain, Police Chief Brian Hickman, Wayon Hines

ABSENT: Commissioner Phil Garver, Director of Public Works Eric Sines, Planning & Economic Development Director Kelly Martin, Building and Codes Director Andrew Morkert

GUESTS: Merritt MacLafferty, Gail MacLafferty, Gail Perry

10-17-2016 (565) REGULAR MEETING MINUTES – OCTOBER 3, 2016

It was moved by Commissioner White and seconded by Vice Mayor Johnson to accept the minutes of the regular commission meeting on October 3, 2016.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	ABSENT
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

10-17-2016 (566) FIRST AND FINAL READING, RESOLUTION #482, ESTABLISHING A MANDATORY RETIREMENT AGE OF 60 FOR POLICE OFFICERS AND TO AUTHORIZE GROUP 1 MEMBERS TO RETIRE AT AGE 55 WITH 25 YEARS OF SERVICE

It was moved by Commissioner White and seconded by Vice Mayor Johnson to approve Resolution #482, a resolution of the City of Collegedale, Tennessee, establishing a mandatory retirement age of sixty (60) pursuant to Tennessee Code Annotated, Section 8-36-205, to authorize the payment of supplemental bridge benefit pursuant to Tennessee Code Annotated 8-36-211, and to authorize Group 1 members who have creditable service in a Group 1 position covered by such mandatory age retirement to retire on service retirement benefits upon attainment of age fifty-five (55) with twenty-five (25) years of creditable service pursuant to Tennessee Code Annotated, section 8-36-201 (A)(2).

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	ABSENT
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

10-17-2016 (567) SEPTEMBER FINANCE REPORT

It was moved by Vice Mayor Johnson and seconded by Commissioner White to accept the September finance report as presented by City Manager Rogers.

ROLL CALL:

COMMISSIONER BAKER	YEA
COMMISSIONER GARVER	ABSENT
COMMISSIONER WHITE	YEA
VICE MAYOR JOHNSON	YEA
MAYOR LAMB	YEA

10-17-2016 (568) MOTION TO ADJOURN

It was moved by Vice Mayor Johnson and seconded by Commissioner White to adjourn the meeting. No roll call was taken.

The meeting was adjourned at 6:15 PM.

Mayor, Katie Lamb

City Recorder, Michelle Toro

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, OCTOBER 24, 2016
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Finance Director & City Recorder Michelle Toro, Director of Airport Operations Chris Swain, Strategic Planning & Economic Development Director Kelly Martin, City Engineer Wayon Hines

ABSENT: Director of Public Works Eric Sines, Building Codes & Safety Director Andrew Morkert, Chief of Police Brian Hickman

GUESTS: Ben Mocnik, Maison Baldwin, Ashlyn Howell, Nena Madrigal, Jaden Madrigal, Josiah Madrigal, Alex Sanchez, Andrea Sanchez, Andrea Olivencia, Keilah Mills, Alexandra Griffin, Elsa Moody, Ian Santore, Paul Attle, Claire Edens, Kristen Malin, Mallory Houghton, Mica Mihaesau, Hayley Greer, Seth Graham, Erin Vanzyl, Amund Flemiz, Alexa Birch, Brandon Bell, Noah Banks, Devin Vaudreil, Garrett Howe, Braxton Tracy, Omar Mavez

AIRPORT CAPITAL IMPROVEMENT PLAN

Director of Airport Operations Swain presented his plan for airport improvements. He included information regarding the airport's history and its current situation. The "light at the end of the tunnel" will be when the airport debt retires during fiscal year '18 and new projects begin in fiscal year '19. Most of the planned projects that Director of Airport Operations Swain presented will either be funded 90/10 or 50/50 by the TDOT Aeronautics Division. The commission as a whole supports these planned projects.

Commissioner Garver stated that he appreciates all of the newly painted lines on the roads around the city and asked how the speed limit reduction on Lee Highway is going. Mayor Lamb said that she has seen both positive comments and negative. The commission as a whole agrees that lowering the speed limit was good for the city and its citizens. TDOT plans to put a traffic signal at Lee Highway and Edgmon Road. It will be 100 percent funded by TDOT. Commissioner Garver also welcomed all of the students visiting from Collegedale Academy.

Vice Mayor Johnson and Commissioner White stated that Wired Coffee has concerns with doing business in Collegedale. City Manager Rogers said that it seems that the business was in a hurry to get into the building and that caused trouble.

Mayor Lamb would like the city to consider putting signs along the greenway that state "Bikers call out before passing left" or something similar due to her concern for the greenway getting more and more crowded.

Planning & Economic Development Director Martin let everyone know that he has reserved several domain names on behalf of the city. He hopes that it will be a “one stop shop” for developers.

Mayor Lamb attended a luncheon with mayors from other cities in the area and is proud to live in Collegedale after hearing some of the problems other cities have.

City Engineer Hines stated that we are operating the pump station and have been for a month.

Meeting was adjourned at 6:06 PM.

Katie Lamb, Mayor

Michelle Toro, City Recorder

CITY OF COLLEGE DALE
SUMMARY FINANCIAL STATEMENT
AS OF: OCTOBER 31ST, 2016

110-GENERAL FUND

% OF YEAR COMPLETED: 33.33

		YEAR-TO-DATE			% OF YEAR COMPLETED: 33.33		
		BUDGET ESTIMATE	ACTUAL	PERCENT OF BUDGET	ESTIMATE AVG/MTH	OCTOBER ACTUAL	PERCENT OF AVG
<u>REVENUES</u>							
31110	REAL AND PERSONAL PROPERTY TAX	3,896,100.00	20,797.71	0.53	324,675.00	5,313.83	1.64
31120	PUBLIC UTILITIES PROPERTY TAX	153,700.00	152,302.00	99.09	12,808.33	0.00	0.00
31610	LOCAL SALES TAX - CO. TRUSTEE	2,178,200.00	734,140.57	33.70	181,516.67	174,677.31	96.23
31800	BUSINESS TAXES	135,700.00	12,064.58	8.89	11,308.33	2,622.70	23.19
31911	TELEPHONE FRANCHISE TAX	7,583.00	1,825.91	24.08	631.92	86.47	13.68
31912	CABLE TV FRANCHISE TAX	80,200.00	0.00	0.00	6,683.33	0.00	0.00
31920	HOTEL/MOTEL TAX	3,170.00	1,347.96	42.52	264.17	289.12	109.44
32610	BUILDING PERMITS	79,600.00	47,551.95	59.74	6,633.33	4,495.00	67.76
33400	STATE GRANTS	0.00	9,996.50	0.00	0.00	0.00	0.00
33420	FEDERAL LAW ENFORCEMENT GRANT	55,000.00	18,328.95	33.33	4,583.33	0.00	0.00
33510	STATE SALES TAX	665,800.00	222,928.35	33.48	55,483.33	55,453.65	99.95
33520	STATE INCOME TAX	5,000.00	781,443.56	15,628.87	416.67	0.00	0.00
33530	STATE BEER TAX	148,800.00	53,610.38	36.03	12,400.00	13,518.91	109.02
33551	STATE GASOLINE AND MOTOR FUEL	229,200.00	80,615.14	35.17	19,100.00	20,167.98	105.59
33553	STATE GASOLINE INSPECTION FEE	16,675.00	5,596.27	33.56	1,389.58	1,394.01	100.32
33591	GROSS RECEIPTS - TVA	95,989.00	0.00	0.00	7,999.08	0.00	0.00
34410	REFUSE COLLECTION CHARGES	15,000.00	5,000.00	33.33	1,250.00	1,250.00	100.00
34762	LIBRARY	45,900.00	18,469.66	40.24	3,825.00	4,782.78	125.04
35110	CITY COURT FINES AND COSTS	385,800.00	128,548.97	33.36	32,108.33	27,121.91	84.47
36100	INTEREST EARNINGS	120,200.00	4,141.85	3.45	10,016.67	591.96	5.91
36330	SALE OF SURPLUS PROPERTY	96,200.00	929.62	0.97	8,016.67	0.00	0.00
36950	DONATION	5,100.00	0.00	0.00	425.00	0.00	0.00
36961	TRANSFER FROM FUND BALANCE	107,239.00	0.00	0.00	8,936.58	0.00	0.00
36972	APPROPRIATIONS FROM SEWER FUND	15,000.00	5,000.00	33.33	1,250.00	1,250.00	100.00
36990	MISCELLANEOUS REVENUES	85,400.00	76,132.92	89.15	7,116.67	18,833.38	264.64
	TOTAL REVENUES	8,626,056.00	2,380,772.85	27.60	718,837.99	331,849.01	46.16
<u>EXPENDITURES</u>							
	LEGISLATIVE	2,700.00	0.00	0.00	225.00	0.00	0.00
	COURT	134,898.00	50,605.07	37.51	11,241.51	11,018.58	98.02
	ELECTION	7,600.00	0.00	0.00	633.33	0.00	0.00
	ADMINISTRATION	535,100.00	161,938.51	30.26	44,591.67	42,274.29	94.80
	PLANNING	249,914.00	1,529,064.61	611.84	20,826.16	8,574.83	41.17
	BUILDING & CODES	469,587.00	156,720.07	33.37	39,132.24	52,913.15	135.22
	OTHER GENERAL GOVERNMENT	2,362,948.00	864,631.15	36.59	196,912.34	255,914.44	129.96
	POLICE	1,890,237.00	581,200.85	30.75	157,519.75	213,696.62	135.66
	FIRE PROTECTION	705,424.00	226,448.68	32.10	58,785.34	56,612.17	96.30
	PUBLIC WORKS	1,124,169.00	457,382.80	40.69	93,680.74	202,374.37	216.03
	PARKS & REC	268,729.00	88,607.92	32.97	22,394.08	16,285.73	72.72
	WASTE COLLECTION	416,076.00	76,276.96	18.33	34,673.00	31,164.80	89.88
	DEBT SERVICE	373,486.00	100,000.00	26.77	31,123.83	0.00	0.00
	TOTAL EXPENDITURES	8,540,868.00	4,292,876.62	50.26	711,738.99	890,828.98	125.16
	TOTAL 110-GENERAL FUND	85,188.00 (1,912,103.77)	2,244.57-		7,099.00 (558,979.97)	7,874.07-	