

**AGENDA FOR THE REGULARLY SCHEDULED CITY OF COLLEGEDALE COMMISSION  
MEETING TO BE HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,  
ON MONDAY, NOVEMBER 6, 2017 AT 6:00 P.M.**

- I. Call to Order by the Mayor
- II. Invocation
- III. Roll Call by City Recorder
- IV. Approval of previous meeting minutes
  1. October 16, 2017-Commission meeting minutes
- V. Comments from Citizens
- VI. Unfinished Business
  1. Second Reading and Public Hearing, Ordinance #1045, accepting the ROW known as Lumber Lane
  2. Second Reading and Public Hearing, Ordinance #1046, closing and abandoning the remaining portion of an unnamed and unopened ROW
  3. Second Reading and Public Hearing, Ordinance #1047, amending the official zoning map to rezone property on Ooltewah-Ringgold Road
- VII. New Business
  1. First Reading, Ordinance #1048, amending the municipal code relating to wastewater user charges
  2. Bid Approval- Asphalt Recycler
- VIII. Request for reports from City Administration/Commissioners by the Mayor
- IX. Adjournment

**MINUTES OF THE REGULARLY SCHEDULED CITY OF COLLEGEDALE BOARD OF COMMISSIONERS  
MEETING HELD IN THE MUNICIPAL BUILDING IN COLLEGEDALE, TENNESSEE,  
ON MONDAY, OCTOBER 16, 2017 AT 6:00 P.M.**

**INVOCATION:** Commissioner Phil Garver

**PRESENT:** Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, City Attorney Sam Elliott

**KEY MANAGERS:** Assistant City Manager & CFO Michelle Toro, Director of Airport Operations Chris Swain, Planning & Economic Development Director Kelly Martin, Director of Public Works Eric Sines, City Engineer Wayon Hines, Police Chief Brian Hickman

**ABSENT:** Commissioner Debbie Baker, Building and Codes Director Andrew Morkert

**GUESTS:** Gail MacLafferty, Merritt MacLafferty, David Barto, Jim France, Kelli Richardson, Billy McCoy

**10-16-2017 (694)      REGULAR MEETING MINUTES – October 2, 2016**

It was moved by Commissioner White and seconded by Commissioner Garver to accept the minutes of the regular commission meeting on October 2, 2017.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**At 6:07 PM the board entered into a public hearing to gain input on Ordinances #1043 and #1044. No public comment occurred and the meeting was reconvened at 6:13 PM.**

**10-16-2017 (695)      SECOND READING AND PUBLIC HEARING, ORDINANCE #1043, AMENDING THE MUNICIPAL ZONING AND LAND USE FOR AIR POLLUTION CONTROL**

It was moved by Commissioner Garver and seconded by Vice Mayor Johnson to approve Ordinance #1043, an Ordinance to amend the Collegedale Municipal Code, Title 14, zoning and land use control, Chapter 3, air pollution control, known as “the Collegedale air pollution control ordinance” by providing for revised rules for new source review; increased permit fees; revised ambient air quality standards; and certain housekeeping provisions.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (696) PUBLIC HEARING AND SECOND READING, ORDINANCE #1044, AMENDING THE ZONING ORDINANCE FOR THE PLANNED UNIT DEVELOPMENTS**

It was moved by Commissioner White and seconded by Commissioner Garver to approve Ordinance #1044, an Ordinance of the City of Collegedale, Tennessee amending the Collegedale zoning ordinance of Collegedale, Chapter 17 supplemental district provisions, to replace and update standards of Section 17.09 planned unit developments with the exclusion of 8.1 line 3.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (697) FIRST READING, ORDINANCE #1045, ACCEPTING THE ROW KNOWN AS LUMBER LANE**

It was moved by Vice Mayor Johnson and seconded by Commissioner White to approve Ordinance #1045, an Ordinance accepting the right-of-way known as Lumber Lane (formerly named Greenwood Avenue) for public use.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (698) FIRST READING, ORDINANCE #1046, CLOSING AND ABANDONING THE REMAINING PORTION OF AN UNNAMED AND UNOPENED ROW**

It was moved by Commissioner Garver and seconded by Commissioner White to approve Ordinance #1046, an Ordinance closing and abandoning the remaining portion of an unnamed and unopened right-of-way off of the 9300 block of Lumber Lane (formerly named Greenwood Avenue), and omitted from Hamilton County Board of Commissioners Resolution 291-20b abandoning adjoining sections of said right-of-way.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (699) FIRST READING, ORDINANCE #1047, AMMENDING THE OFFICIAL ZONING MAP TO REZONE PROPERTY ON OOLTEWAH-RINGGOLD ROAD**

It was moved by Commissioner White and seconded by Commissioner Garver to approve Ordinance #1047, an Ordinance to amend the official zoning map to rezone property on Ooltewah-Ringgold Road from R-3 (multi-family residential) with a planned residential overlay to R-1-L (low density residential) with a planned unit development overlay, described as Hamilton County tax map Parcels 150 244 and 150 244.03, said area being located within the corporate limits of the City of Collegedale, Tennessee.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (700) MAYOR'S SIGNATURE APPROVAL-ADA LETTER**

It was moved by Commissioner White and seconded by Vice Mayor Johnson to allow the Mayor to sign an ADA compliance letter to TDOT.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (701) JULY-SEPTEMBER FINANCE REPORTS**

It was moved by Vice Mayor Johnson and seconded by Commissioner White to accept the July, August and September finance reports as presented by City Manager Rogers.

**ROLL CALL:**

<b>COMMISSIONER BAKER</b>	<b>ABSENT</b>
<b>COMMISSIONER GARVER</b>	<b>YEA</b>
<b>COMMISSIONER WHITE</b>	<b>YEA</b>
<b>VICE MAYOR JOHNSON</b>	<b>YEA</b>
<b>MAYOR LAMB</b>	<b>YEA</b>

**10-16-2017 (702) MOTION TO ADJOURN**

It was moved by Commissioner White and seconded by Vice Mayor Johnson to adjourn the meeting. No roll call was taken.

**The meeting was adjourned at 6:30 PM.**

---

**Mayor, Katie Lamb**

---

**City Recorder, Michelle Toro**

**ORDINANCE #1045**

**AN ORDINANCE ACCEPTING THE RIGHT-OF-WAY KNOWN AS LUMBER LANE (FORMERLY NAMED GREENWOOD AVENUE) FOR PUBLIC USE**

(Collegedale Municipal Planning Commission Case #MR2017-03)

**WHEREAS**, the subject right-of-way for Lumber Lane was previously called "Greenwood Avenue" as recorded in in James County Plat Book 11, Pages 462 & 463 in the "Park Place Addition to Ooltewah, Tenn; and

**WHEREAS**, James County was dissolved by the Tennessee State Legislature in 1919, and subsequently its jurisdictional territory was incorporated into Hamilton County; and

**WHEREAS**, the subject right-of-way for an undetermined length of time, served the public by providing ingress and egress to adjacent properties; and

**WHEREAS**, the subject right-of-way continues to provide a means of public ingress and egress to adjacent properties; and

**WHEREAS**, recorded deeds, legal descriptions, and plats of certain adjacent properties over an extended period of time refer to the subject right-of-way as "unopened"; and

**WHEREAS**, no clear record of jurisdictional acceptance of the right-of-way is apparent; and

**WHEREAS**, the City of Collegedale annexed certain territory in 1998, inclusive of the subject right-of-way; and

**WHEREAS**, in the year 2006, action taken by Hamilton County Geographic Information Systems and Hamilton County Emergency Services re-named and re-addressed the subject right-of-way to "Lumber Lane" and designated said right-of-way a "Private Drive"; and

**WHEREAS**, the City of Collegedale finds no instance of jurisdictional abandonment prior to annexation of the subject right-of-way into its municipal limits, nor of any instance of abandonment subsequent to annexation into its municipal jurisdiction; and

**WHEREAS**, longstanding ingress and egress to certain properties adjacent to the subject right-of-way is unclear due to the subject right-of-way being designated a "Private Drive" in the absence of jurisdictional abandonment of said right-of-way; and

**WHEREAS**, the City of Collegedale desires to make unambiguous the status of Lumber Lane as a public right-of-way;

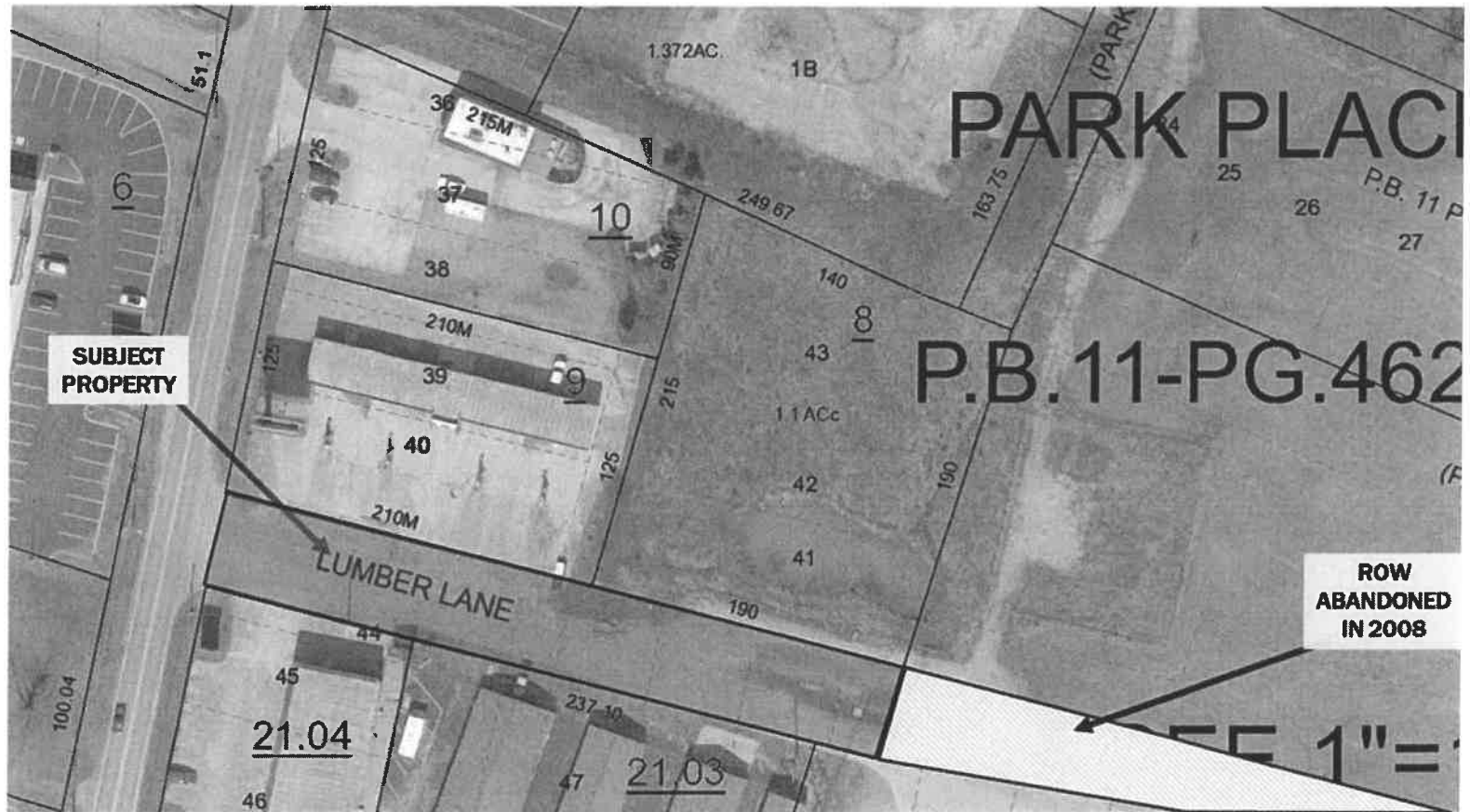
**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board Commissioners of the City of Collegedale, Tennessee that the subject right-of-way generally described as the 9300 block of Lumber Lane as detailed on the attached map, be and hereby is accepted as an open public right-of-way.

**Section 1.**

Acceptance of the Lumber Lane right-of-way beginning at the southwest corner of Lot 40 of Hamilton County Tax Map Parcel 132H B 009 and the northwest corner of Lot 44 of Hamilton County Tax Map Parcel 132H B 021.04, where said points are adjacent to the Tennessee Department of Transportation right-of-way for State Route 321, aka Ooltewah-Georgetown Road, aka Main Street, at a width of approximately 50 feet, extending east to a point where the eastern edge of said right-of-way was abandoned by the Hamilton County Board of Commissioners in 2008 by Resolution #908-19B.

**Section 2.**

Acceptance of the right-of-way shall be based on a finalized survey of the subject property performed by a professional land surveyor licensed by the State of Tennessee.



**NOW, LET IT BE FURTHER ORDAINED**, that this ordinance shall take effect fifteen (15) days following a public hearing and a final reading by the Collegedale Board of Mayor and Commissioners, the welfare of the City requiring it.

Passed first reading 10-16-17  
Votes for 4      Votes against 0

Passed second reading \_\_\_\_\_  
Votes for \_\_\_\_\_      Votes against \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: City Recorder

Approved as to form:

\_\_\_\_\_  
City Attorney



**ORDINANCE #1046**

**AN ORDINANCE CLOSING AND ABANDONING THE REMAINING PORTION OF AN UNNAMED AND UNOPENED RIGHT-OF-WAY OFF OF THE 9300 BLOCK OF LUMBER LANE (FORMERLY NAMED GREENWOOD AVENUE), AND OMITTED FROM HAMILTON COUNTY BOARD OF COMMISSIONERS RESOLUTION 291-20B ABANDONING ADJOINING SECTIONS OF SAID RIGHT-OF-WAY**

(Collegedale Municipal Planning Commission Case #MR2017-02)

**WHEREAS**, the unnamed forty-foot right-of-way was platted in James County Plat Book 11, Pages 462 & 463 in the "Park Place Addition to Ooltewah, Tenn; and

**WHEREAS**, James County was dissolved by the Tennessee State Legislature in 1919, and subsequently its jurisdictional territory was incorporated into Hamilton County; and

**WHEREAS**, the subject right-of-way remained unopened to from time of platting, through reintegration into Hamilton County; and

**WHEREAS**, the majority of the property reserved by said right-of-way was abandoned by the Hamilton County Board of Commissioners in 1991 by Resolution # 291-20B; and

**WHEREAS**, a remnant section of right-of-way excluded from abandonment by said Resolution; and

**WHEREAS**, numerous surveys and deeds since 1991 pertaining to certain property adjacent to subject right-of-way erroneously consider the entirety of the right-of-way to have been abandoned and thus incorporated into abutting private property ; and

**WHEREAS**, the owners of the certain property adjacent to the subject right-of-way recently discovered the error, and

**WHEREAS**, the City of Collegedale annexed the territory, including the subject right-of-way into its corporate boundary in 1998; and

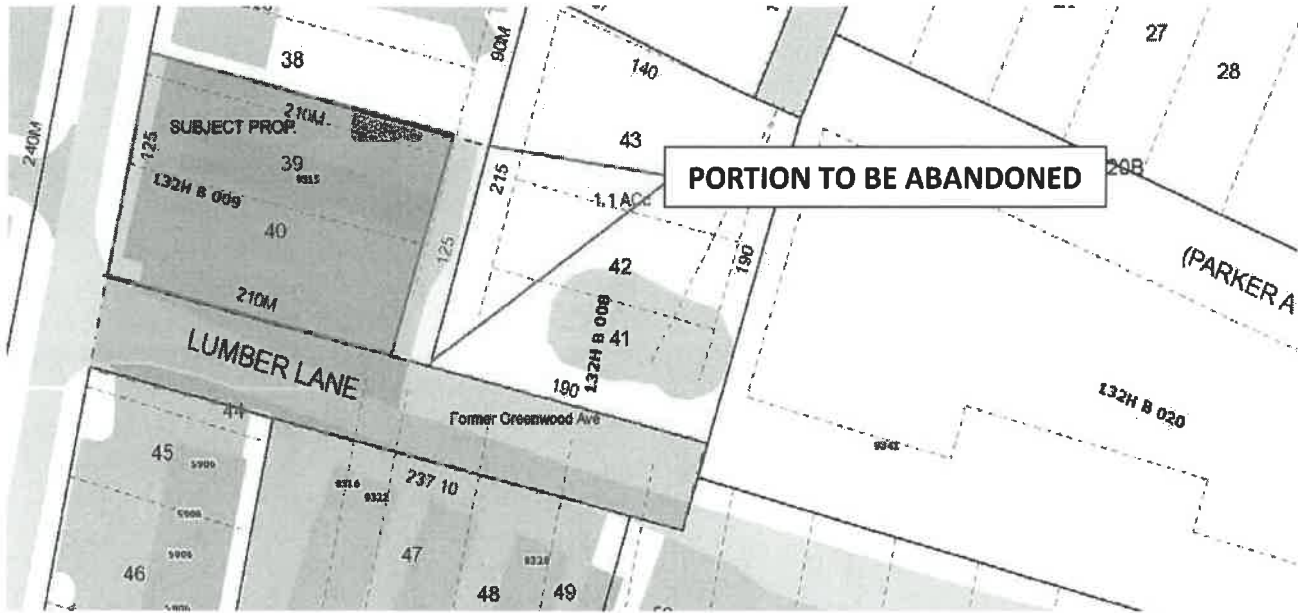
**WHEREAS**, the City of Collegedale desires to expeditiously correct the longstanding error to foster the highest and best use of surrounding properties;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board Commissioners of the City of Collegedale, Tennessee that the remnant portion of an unopened right-of-way off of the 9300 block of Lumber Lane as detailed on the attached map, be and hereby is closed and abandoned.

**Section 1.**

Abandonment of the remaining portion of an unnamed right-of-way beginning at the southeast corner of Lot 40 of Hamilton County Tax Map Parcel 132H B 009, thence 20 feet east to the former centerline of the unopened, unnamed right-of-way, thence following the former centerline in a northerly direction until intersecting the southern boundary of Hamilton County Tax Map Parcel 132H B 010, thence following said boundary in a westerly direction 20 feet to the northeast corner of Hamilton County Tax Map Parcel 132H B 009, thence following the eastern boundary of Hamilton County Tax Map Parcel 132H B 009 in a southerly direction to the point of beginning. That is, the remnant right-of-way described as 20 feet in width, and abutting the eastern

boundary of Hamilton County Tax Map Number 132H B 009, consisting of Lot 40, Lot 39, and the southern half of Lot 38 as depicted on the map herein.



**NOW, LET IT BE FURTHER ORDAINED**, that this ordinance shall take effect fifteen (15) days following a public hearing and a final reading by the Collegedale Board of Mayor and Commissioners, the welfare of the City requiring it.

Passed first reading 10-16-17  
Votes for 4      Votes against 0

Passed second reading \_\_\_\_\_  
Votes for \_\_\_\_\_      Votes against \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Attest: City Recorder

Approved as to form:

\_\_\_\_\_  
City Attorney

**ORDINANCE #1047**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP TO REZONE PROPERTY ON OOLTEWAH-RINGGOLD ROAD FROM R-3 (MULTI-FAMILY RESIDENTIAL) WITH A PLANNED RESIDENTIAL OVERLAY TO R-1-L (LOW DENSITY RESIDENTIAL) WITH A PLANNED UNIT DEVELOPMENT OVERLAY, DESCRIBED AS HAMILTON COUNTY TAX MAP PARCELS 150 244 AND 150 244.03, SAID AREA BEING LOCATED WITHIN THE CORPORATE LIMITS OF THE CITY OF COLLEGEDALE, TENNESSEE**

(Varnell Property)

- WHEREAS,** the authority Tennessee Code Annotated (T.C.A.) Section 13-7-201 allows for municipal governments the authority to regulate land use through the the zoning of territory within a its jurisdictional territory; and
- WHEREAS,** the Collegedale Municipal Planning Commission has certified zoning districts as provided for in TCA Section 13-7-202; and
- WHEREAS,** T.C.A. Section 13-7-204 authorizes amendments to a zoning map; and
- WHEREAS,** in accordance with T.C.A. Section 13-7-203 subsection (b), the Collegedale Municipal Planning Commission made a recommendation to approve the zoning amendment herein described to the Board of Commissioners; and
- WHEREAS,** in accordance with T.C.A. Section 13-7-203, subsection (a) a public hearing was held with at least fifteen (15) days notice being given prior to final reading of this ordinance; and
- WHEREAS,** in accordance with T.C.A. Section 13-7-201(b), in a county having a population of not less than 287,700, nor greater than 287,800 according to the 1980 federal census, or any subsequent federal census, the chief legislative body of any municipality is further authorized and empowered to rezone properties conditionally, where the agreed conditions are designed to ameliorate injuries created by the rezoning to surrounding property interests or to municipal interests; and
- WHEREAS,** the subject property was rezoned to R-3 with special conditions imposed by its inclusion in a Planned Residential Overlay by Ordinance 578 in 2003; and
- WHEREAS,** the property has remained vacant since passage of said Ordinance; and
- WHEREAS,** Billy McCoy of Barnsley Park Development, LLC has submitted a request to vacate the rezoning and associated conditions imposed by Ordinance 578 in order to develop the property in a manner more in keeping with current market demand and updated site design techniques; and
- WHEREAS,** pursuant to the requirements of Section 17.09 PLANNED UNIT DEVELOPMENT of the Collegedale Municipal Zoning Ordinance, the city planning staff and the Collegedale Municipal Planning Commission find that said development proposal is superior to the previous approval in 2003; and

**WHEREAS**, the Collegedale Municipal Planning Commission does hereby recommend to the Collegedale Mayor and Board of Commissioners that the rezoning request from R-3 PRD to R-1-L PUD be approved subject to certain conditions;

**NOW THEREFORE, BE IT ORDAINED** by the Board of Mayor and Commissioners of the City of Collegedale, Tennessee that the following described property be rezoned from R-3 Multifamily-Planned Residential Overlay to R-1-l (Low Density Residential) with a Planned Unit Development (PUD) overlay subject to the conditions included herein.

**Section 1:** The following described property shall be zoned R-1-L (Low-Density Residential) with a Planned Unit Development Overlay on the Official Collegedale Zoning Map and shown on the attached illustration:

**Boundary Description for Area to be Zoned R-1-L (PUD)**

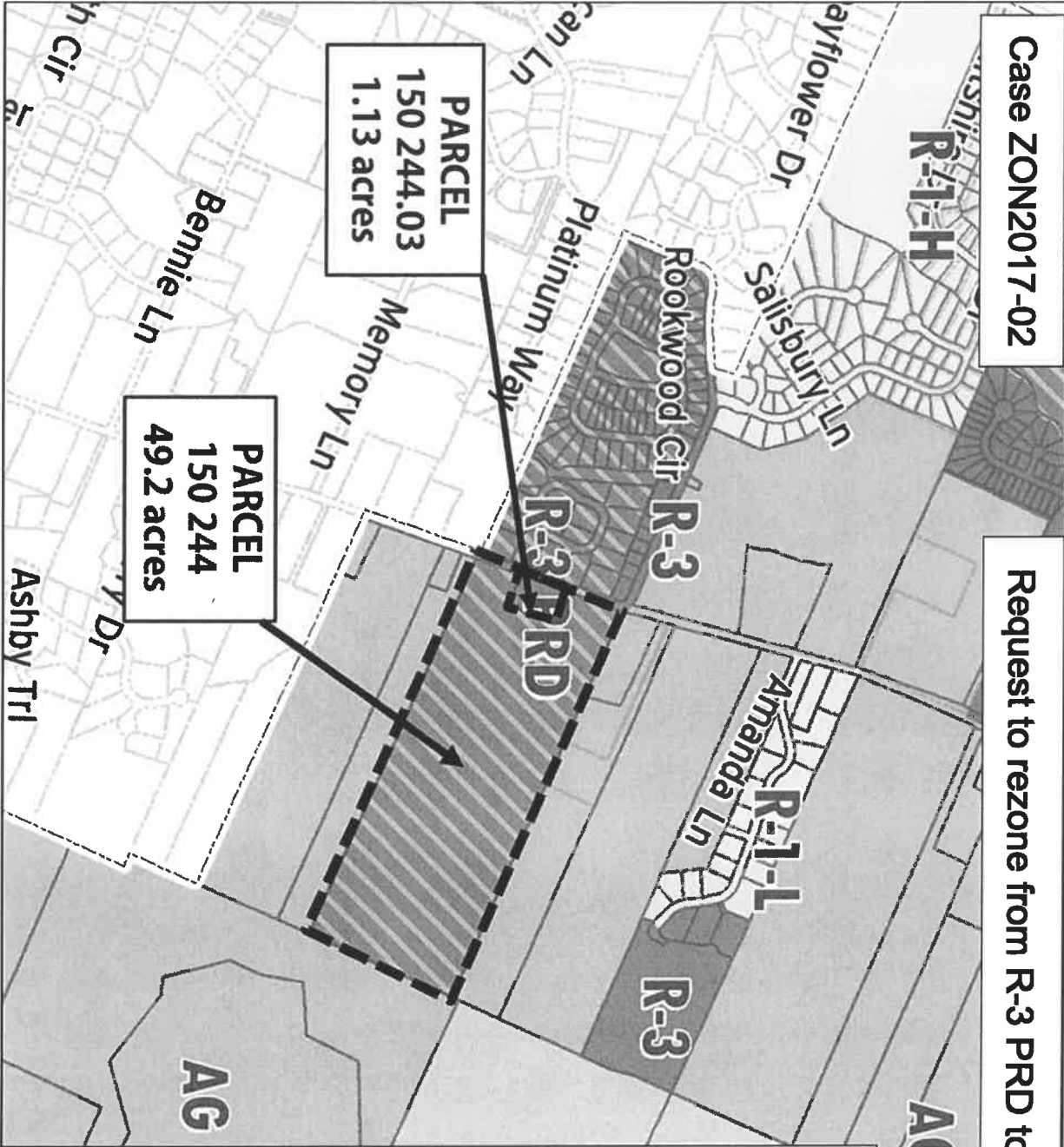
This change in zoning will affect parcels 244 and 244.03 of Hamilton County Tax Map 150. The parcel is bounded by Ooltewah-Ringgold Road to the west.

**Section 2:** **This zoning change is subject to the following conditions:**

- 1) Uses shall be limited to fee-simple townhouse dwellings and fee-simple single-family detached dwellings.
- 2) Townhouse units shall feature rear-loaded garages and/or parking as feasible within the constraints of the site.
- 3) Alley widths must be a minimum of 20' and be one way.
- 4) The property along the White Oak Mountain slope, east of lots 24 through 33 as depicted on the development concept plan shall remain an undisturbed and preserved open space area in accordance with steep slope policies of the Collegedale Land Use Plan
- 5) Existing vegetation shall be preserved along the northern and southern property boundary's and supplemented with site appropriate plantings to create a vegetative buffer of at least ten (10) feet wide.
- 6) Curb, gutter, catch basins, streetlights & sidewalk to be installed per subdivision construction plans approved by the city engineer. Street lighting may be achieved by mailbox oriented lighting, which if utilized would be maintained by the HOA.
- 7) All lots shall front on publicly dedicated streets.
- 8) All structures to have facades of quality and appearance equal to or greater than surrounding residential developments in the R-3 PRD and R-1-H zones.
- 9) Curve radius of proposed ROW will be set at a minimum of 125' with the addition of rear loaded homes and traffic calming measures.

Case ZON2017-02

Request to rezone from R-3 PRD to R-1-L PUD



Varnell Property 4106 Ooltewah-Ringgold Road

50.3 acres +/-

Staff Recommendation:

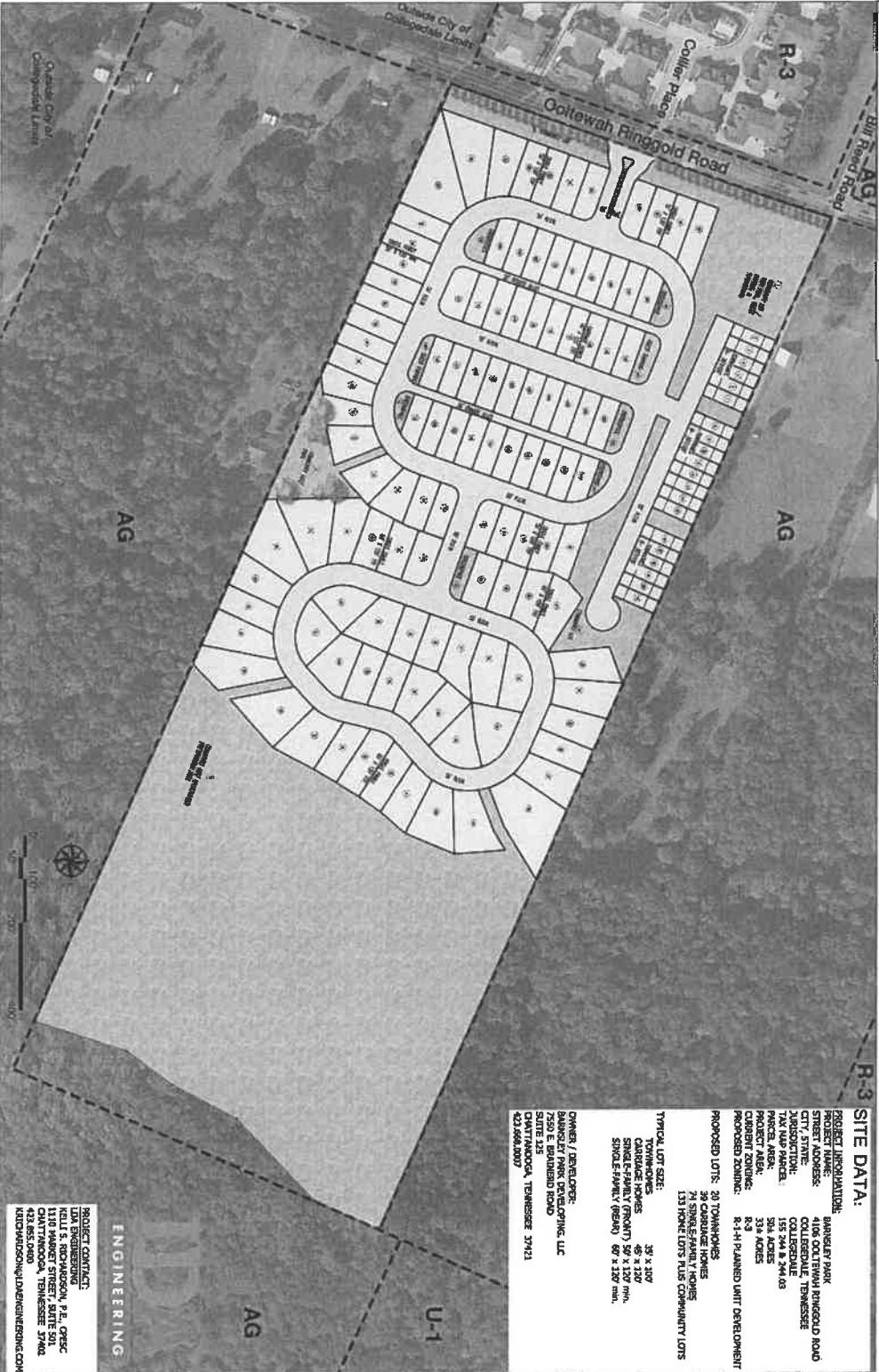
APPROVE with Conditions

Planning Commission Recommendation:

APPROVE with Conditions

Date: October 6, 2017

# Case ZON2017-02



## SITE DATA:

**PROJECT INFORMATION:**  
 ADDRESS: 4100 OCTAVIA RINGOLD ROAD  
 STREET ADDRESS: COLLESDALE, TENNESSEE  
 CITY, STATE: COLLESDALE, TENNESSEE  
 JURISDICTION: 155 24A & 24A.03  
 TAX MAP PARCEL: 334 ACRES  
 PROJECT AREA: 334 ACRES  
 CURRENT ZONING: R-3  
 PROPOSED ZONING: R-3 PLANNED UNIT DEVELOPMENT

**PROPOSED LOTS: 20 TOWNHOMES**  
 29 COACHHOUSE HOMES  
 74 SINGLE-FAMILY HOMES  
 131 HOME LOTS PLUS COMMUNITY LOTS

**TYPICAL LOT SIZE:**  
 TOWNHOMES: 39' x 100'  
 COACHHOUSE HOMES: 48' x 120'  
 SINGLE-FAMILY (FRONT): 50' x 120' min.  
 SINGLE-FAMILY (REAR): 60' x 120' min.

**OWNER / DEVELOPER:**  
 BARNETT PARK DEVELOPING, LLC  
 7500 E. BRANDEN ROAD  
 SUITE 125  
 OAK RIDGE, TENNESSEE 37821  
 (615) 444-1877

**ENGINEERING**

**PROJECT CONTACT:**  
 HILL'S, RICHARDSON, P.E., CRESC  
 1110 MARKET STREET, SUITE 501  
 OAK RIDGE, TENNESSEE 37864  
 423.853.0280  
 MRICHARDSON@HILLSDRIVEENGINEERING.COM

**NOW, LET IT BE FURTHER ORDAINED**, that this ordinance shall take effect fifteen (15) days following a public hearing and a final reading by the Collegedale Board of Mayor and Commissioners, the welfare of the City requiring it.

Passed first reading 10-16-17  
Votes for 4 Votes against 0

Passed second reading \_\_\_\_\_  
Votes for \_\_\_\_\_ Votes against \_\_\_\_\_

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Attest: City Recorder**

Approved as to form:

\_\_\_\_\_  
**City Attorney**

**ORDINANCE # 1048**

**AN ORDINANCE OF THE CITY OF COLLEGEDALE, TENNESSEE TO AMEND TITLE 18, CHAPTER 3 OF THE MUNICIPAL CODE RELATING TO WASTEWATER USER CHARGES**

**WHEREAS**, the Collegedale Municipal Code at §18-302 establishes certain requirements for wastewater fees

**WHEREAS**, the Collegedale Sewer system is an enterprise fund and must stay profitable, in order to do so must maintain profitable billing structure and

**WHEREAS**, the following amendment will repeal and replace §18-302(1)(c);

**NOW, THEREFORE, BE IT ORDAINED** by the City of Collegedale, Tennessee as follows:

**Section 1:** That Title 18, Chapter 3, Section 18-302(1)(c) of the Municipal Code be amended to delete the current language and substitute therefor the following:

(c) The rates for sewer usage shall be calculated based on the Chattanooga regional rate plus Collegedale's cost to serve. This method shall be used for water meter customers, bulk users, and regional users. Increases in the Chattanooga regional rate will automatically pass through; increases in Collegedale's cost to serve will require approval by ordinance.

**Section 2:** This Ordinance shall take effect fifteen (15) days after the date of its final passage, the public welfare of the citizens of Collegedale requiring it.

**Passed this: First Reading:** \_\_\_\_\_  
**Second Reading:** \_\_\_\_\_

\_\_\_\_\_  
**Katie Lamb**  
Mayor

**Attest:** \_\_\_\_\_  
City Recorder

**Approved as to form:**

\_\_\_\_\_  
City Attorney