

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, JANUARY 27, 2019
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Chief of Police Brian Hickman, Strategic Planning & Economic Development Director Kelly Martin, Public Works Director Eric Sines, Director of Airport Operations & Safety Chris Swain, Parks & Recreation Director Traci Bennett-Hobek, City Engineer Wayon Hines, City Recorder Kristi Wheeler, Communications Strategist Bridgett Raper

ABSENT: Building & Codes Director Andrew Morkert

GUESTS: Koren Sapp, Matthew Sadler, Tonya Sadler

**STRUCTURE & MEMBERSHIP OF CERTAIN APPOINTED BOARDS &
COMMITTEES**

Planning & Economic Development Director Kelly Martin advised the commission to retain the current structure of the Planning Commission, Board of Zoning Appeals and Design Review Board. On the recommendation of Mayor Lamb, and after discussing the issue, the decision was made to continue with the current structure of the previously mentioned committees.

UPDATE ON PARKS & RECREATION GRANTS

Parks & Recreation Director Traci Bennett-Hobek informed the commission and staff that she has applied for a Volkswagen Community Grant Program, requesting \$48,000. Notifications to awardees and non-awardees will be sent out March 23, 2020 with disbursements of grant funds and announcement of community grant awardees April 10, 2020. She also presented a progress update on the Dog Park renovation which should be open in two weeks.

DOG PARK RELOCATION DISCUSSION

Public Works Director Eric Sines advised the commission to retain the current location of the dog park, which is currently under renovation. The commission made the decision to accept his recommendation.

HALL INCOME TAX FUNDING

Vice Mayor Tim Johnson requested that the commission consider using the Hall Income Tax funding for projects such as greenway extensions and pocket parks. City Manager Rogers explained that the Hall Income Tax funding will be applied to non-budgeted projects for FY'19-20.

COMMISSIONER REPORTS

Mayor Katie Lamb informed the commission of a situation that occurred with a non-citizen, individual library card holder, and asked if the commission would be willing to change the current library member policy. The commission made the decision to retain the current library member policy.

Vice Mayor Tim Johnson initiated a discussion regarding changes to the employee medical insurance plan for the 2020 calendar year.

KEY MANAGER/STAFF REPORTS

Director of Airport Operations & Safety Chris Swain informed the commission that he will be presenting a resolution to update the Occupational Safety and Health Program Plan at the next commission meeting for approval.

Communications Strategist Bridgett Raper updated the commission and staff about specific bills that are being presented in Nashville that could strongly affect cities in Tennessee and also reminded the commission about the TML conference being held in Nashville on March 16 & 17, 2020, where there will be a City Coalition meet & greet reception on the evening of March 16.

Parks & Recreation Director Traci Bennett-Hobek reminded the commission about the Fireside Chat on February 1, 2020, 6:30pm at Founders Hall.

Meeting was adjourned at 6:16 PM

Katie Lamb, Mayor

Kristi Wheeler, City Recorder