

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, FEBRUARY 26, 2018
AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Strategic Planning & Economic Development Director Kelly Martin, Building Codes & Safety Director Andrew Morkert, Assistant Chief of Police James Hardeman, Director of Airport Operations Chris Swain, City Engineer Wayon Hines, Communications Strategist Bridgett Raper, Court Clerk Tonya Sadler, Director of Public Works Eric Sines, Parks and Recreation Director Traci Bennett-Hobek

ABSENT: Commissioner Ethan White, Chief of Police Brian Hickman

GUESTS: Joan Nash, Bob Nash, David Barto

CITY OF COLLEGEDALE APP

Communications Strategist Bridgett Raper stated that the City of Collegedale's app would be available on Apple's I-Tunes on February 27, 2018 and that the android "back button" problem should be fixed with the next systems update.

THE COMMONS UPDATE

The Commons Director David Barto stated that the construction of the clock tower is progressing. He also gave updates on several events that will be occurring in 2018, including "The Big Taste" which is moving from Cambridge Square to The Commons in May of 2018 and a crafts fair that will be moving from a Cleveland, Tennessee location to The Commons in the fall of 2018. The Market will open on weekends in April and on Wednesdays through the summer months. Barto also stated that the topiary animals were paid for by the money that was saved on by not having to buy dirt for The Commons. It was decided by the commission to keep the name "Founder's Hall" for The Commons new facility with construction beginning in March of 2018 with an estimated completion date of August, 2018.

PARKS AND RECREATION WEBSITE

Parks and Recreation Director Traci Bennett-Hobek stated that the new Parks and Recreation website, collegedaleparksandrec.com, can be routed from the City of Collegedale website and has a calendar of events that is linked to the new city app.

BILL REED ROAD DRAINAGE UPDATE

City Engineer Wayon Hines stated that TDOT will be making major changes to Ooltewah-Ringgold Road in approximately 13 years that would alleviate the drainage issue on Bill Reed Road. Hines then stated that he will be contacting MTAS to check on a temporary and legal solution for the city to monitor and solve this issue.

PUBLIC WORKS PROJECTS UPDATE

Public Works Director Eric Sines updated the commission and staff on several ongoing projects such as the salt shed project, the new pavilion located at the duck pond, the Bowen Trail project, installation of additional streetlights on Apison Pike and the repainting of the flag pole at the Veteran's Park. The commission decided that the City of Collegedale will not continue with plans to install a traffic light at Lee Highway and Edgmon Road and also decided that the City of Collegedale will self-fund two separate projects, replacing bridges/culverts on Prospect Church Road and the Edgmon Road-Tucker Road roundabout.

50TH ANNIVERSARY UPDATE

Parks and Recreation Director Traci Bennett-Hobek, presented to the commission and staff, plans for the City of Collegedale's 50th Anniversary. The special committee, appointed to planning the 50th Anniversary celebrations, met on February 15, 2018 and decided to collaborate with other groups and events that will be held throughout 2018. The special committee decided to design 50th Celebration banners which businesses, organizations, non-profits and residents can purchase for \$200 each and that will have the sponsors logo printed on them. Only 70 banners will be printed for this commemorative occasion. Hobek informed the commission and staff that the main 50th Anniversary event will coincide with the grand opening of Founder's Hall at The Commons on October 21, 2018.

Director of Airport Operations Chris Swain informed the commission and staff that he will be presenting bids for the 95/5 project at the March 5, 2018 commission meeting.

Communications Strategist Bridgett Raper invited those who will be attending the TML Conference in Nashville, March 2018, to a Meet the Legislators reception that will be held at the Double Tree Hotel on Monday night, March 26, 2018 from 7-9pm. The cost for the reception will be evenly distributed between the Small Cities Coalition.

Commissioner Debbie Baker stated that the Library Board would like to go from seven members to nine members with the majority being Collegedale residents. Commissioner Baker also informed the commission and staff that Library Director Joanne Stanfield will be retiring in May 2018 and requested that the city honors her in a special way.

Commissioner Phil Garver stated that Collegedale Inspires is successfully moving forward and wanted to thank Traci Bennett-Hobek for working so diligently to make that happen.

Mayor Katie Lamb informed the commission and staff that the lane markings at Old Lee Highway and Little Debbie Parkway are very hard to see. Mayor Lamb asked if there was an ordinance concerning the issue of persons who live outside of the city limits that drop trash off in vacant residence's trash receptacles. Public Works Director Eric Sines informed her that there is an ordinance against dealing with that issue. Maps for the City of Collegedale were discussed.

Meeting was adjourned at 6:30 PM.

Katie Lamb, Mayor

Kristi C. Wheeler, City Recorder