

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, AUGUST 26, 2019
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Ethan White, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Building, Codes & Safety Director Andrew Morkert, Strategic Planning & Economic Development Director Kelly Martin, Public Works Director Eric Sines, Director of Airport Operations Chris Swain, Parks & Recreation Director Traci Bennett-Hobek, City Engineer Wayon Hines, Communications Strategist Bridgett Raper, City Recorder Kristi Wheeler

ABSENT: Commissioner Phil Garver, Chief of Police Brian Hickman

GUESTS: Matthew Sadler, David Barto

2020 CENSUS-COMPLETE COUNT COMMITTEES

Planning & Economic Development Director Kelly Martin presented to the commission and staff preliminary plans for the 2020 Census, including complete count committees that will be formed to develop plans to reach all citizens, which will benefit the city in numerous ways.

USPS DELIVERY CHANGES

Planning & Economic Development Director Kelly Martin informed the commission of the new development with the USPS mail delivery service, which involves centralized delivery, through the use of Cluster Box Units. The USPS has asked that this be the “preferred” form of residential delivery to eight or more residential homes.

UPDATE ON THE COMMONS-PHASE THREE PLANS

Director of the Collegedale Tomorrow Foundation David Barto updated the commission and staff on the Phase Three plans The Commons, which includes a soundstage, an addition to Founder's Hall of a kitchen and changing rooms to accommodate weddings and parties, as well as a greenway connection. The estimated total cost of Phase Three will be three million dollars with 1.5 million already having been commit to the project. Fundraising for this project will begin in October with an estimated time of completion of July 2020.

COMMISSIONER'S REPORT

Vice Mayor Tim Johnson discussed the current delay on the TDOT Lee Highway/Edgmon Road intersection project.

CITY MANAGER REPORT

City Manager Ted Rogers informed the commission of the City Coalition luncheon that will be held at City Hall on September 10, 2019 and also stated that the finance report for July and August, 2019, will be presented at the September 16, 2019 commission meeting.

KEY MANAGER/STAFF REPORTS

Public Works Director Eric Sines update the commission on several projects including a change order to the Lee Highway project due to a signal box poll in need of being relocated, a design change for the Prospect Church Road culvert project, a cost increase for the roundabout at the Tucker Road/Edgmon Road project, obstacles encountered involving the sewer line project at the Veteran's Park and an alternate plan for the proposed wall at the Veteran's Park due to the cost increase for the project. Several of the change approvals will be brought before the commission at the next meeting as well as a bid approval for a public works shed.

Meeting was adjourned at 5:26 PM

Katie Lamb, Mayor

Kristi Wheeler, City Recorder