

**MINUTES OF CITY OF COLLEGEDALE REGULARLY SCHEDULED
COMMISSION WORKSHOP MEETING HELD IN THE MUNICIPAL BUILDING IN
COLLEGEDALE, TENNESSEE, ON MONDAY, NOVEMBER 26, 2018
BEGINNING AT 4:30 P.M.**

PRESENT: Mayor Katie Lamb, Vice Mayor Tim Johnson, Commissioner Debbie Baker, Commissioner Phil Garver, Commissioner Ethan White, City Manager Ted Rogers, Assistant City Manager & CFO Michelle Toro, Chief of Police Brian Hickman, Strategic Planning & Economic Development Director Kelly Martin, Building, Codes & Safety Director Andrew Morkert, Director of Airport Operations Chris Swain, Parks & Recreation Director Traci Bennett-Hobek, City Engineer Wayon Hines, Communications Strategist Bridgett Raper

ABSENT: Public Works Director Eric Sines

GUESTS:

3764 PROSPECT CHURCH ROAD DEMOLITION UPDATE

Codes & Safety Director Andrew Morkert informed the commission and staff that a lien in the amount of \$10,381 has been placed on the 3764 Prospect Church Road property to cover the cost of cleanup. The bid opening for the demolition project will be on December 4, 2018 at 2pm and will be brought before the commission for approval at the December 17, 2018 commission meeting.

CHANGES TO PLANNING COMMISSION

Strategic Planning & Economic Development Director Kelly Martin recommended to the commission to revise the current nine member board to a seven member board that will rotate off of the planning commission every three years. This will be presented as a resolution before the commission at the December 17, 2018 commission meeting.

FUTURE FUNDING FOR THE NEW HUMANE EDUCATIONAL CENTER FACILITY

Mayor Katie Lamb informed the commission and staff about the plans for a new Humane Educational Society facility and asked that the City of Collegedale consider making a monetary contribution to the new facility and for that to be included in the 2019-20 FY budget.

KEY MANAGER/STAFF REPORTS

Police Chief Brian Hickman asked the commission to convey to the community the need to lock their vehicles and keep valuables secure due to several vehicles being broken into and stolen in the City of Collegedale in recent weeks.

City Engineer Wayon Hines informed the commission and staff of the continued progress on the round-a-bout at Tucker and Edgmon Road, plans for lane changes on Old Lee Highway and Little Debbie Parkway as well as the cost estimates for the Prospect Church Road project.

Strategic Planning & Economic Development Director Kelly Martin informed the commission and staff of the continued progress with the City of Chattanooga involving Meridian Drive and Old Lee Highway.

Director of Airport Operations Chris Swain stated that progress is being made with the State of Tennessee for future airport projects and that new GPS approaches for the airport are included in the plans.

Communications Strategist Bridgett Raper invited the commission to the Small City Coalition City Manager and Mayor's luncheon on Wednesday, November 28, 2018 in Soddy Daisy, Tennessee.

Several of the Key Managers publicly thanked the commission for providing the City of Collegedale employees with the Retention and Incentive program.

City Manager Ted Rogers reminded the commission of the TML meeting to be held in Collegedale on Friday, November 30, 2018 as well as the Spirit of Christmas Parade and Christmas with the ETSO concert that will be held on Sunday, December 2, 2018.

Meeting was adjourned at 5:16 PM.

Katie Lamb, Mayor

Kristi Wheeler, City Recorder